

## Behaviour Procedures - Launceston College

At Launceston College, we have a simple and clear behaviour procedure, which promotes effective behaviour for learning. Classroom teachers need to share their expectations for positive behaviours at the start of each year, and as appropriate during the College year. Students are supported to demonstrate positive behaviours, through all activities undertaken at Launceston College.

Additional support is provided through the pastoral system and individual needs department, where specific needs have been identified. Parents will be involved when students are placed on a support card, have a Student Support Plan or as part of other reviews.

The most important strategy for behaviour is praise; staff are encouraged and expected to communicate positively with students, to use Class Charts to praise students and to take every opportunity to reward students meaningfully for their successes and progress.

Praise can be awarded based on the following categories.



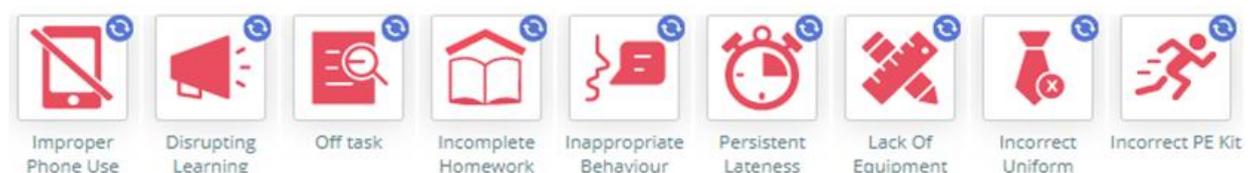
House points information can be access by parents via Class Charts.

Rewards are given at the end of each term and are currently under review.

Should a student fail to meet College expectations, sanctions are applied, as below:

### Sanctions

Sanction 1 – Student fails to meet expectation; the teacher explains why (this part is really important) and a Sanction 1 is issued on Class Charts. The Sanction 1 should always include a conversation with the student so they have the opportunity to get things right and remain in their lesson.



Sanction 2 (2 lessons and a break) – a student has not responded appropriately following the first sanction and so is sent to Triage. Once in Triage students will get the opportunity to talk through what behaviour led to the sanction 2 with a member of support staff. A student's individual needs are considered and supported at all stages.

- Sanction 2 will be recorded on Class Charts by the Triage staff
- Sanction 2's will be served in the Learning Recovery room (LR)
- Students will be expected to complete work from their lesson or work that they are provided with whilst in Learning Recovery
- Students will be expected to complete work in silence
- If a student needs support prior to going into the Learning Recovery room then the Triage staff can provide this but when ready the student will be expected to complete any sanction owing
- If a student receives 3 x Sanction 2's in a month this would automatically lead to a Sanction 3 the next time
- Students who fail a Sanction 2 will be given a warning and if they are unable to get it right they will serve a 1-day suspension (we will of course give them every opportunity to get this right)
- Parents will be informed of the suspension by telephone and asked to support

Sanction 3 (5 lessons, breaks and after school until 4.15 pm) – a major offence in the first instance or not attending Triage when sent on a Sanction 2. Below are some examples of behaviour which can lead to a sanction 3, the list is not exhaustive:

- Unsafe/inappropriate behaviour
- Poor behaviour in an exam
- Unpleasantness/poor attitude to staff and students
- Deliberate damage/vandalism
- Inappropriate use of IT
- Bringing the College into disrepute
- Refusing to follow instructions/cooperate/engage with support
- Homophobia/racism
- Truancy
- Smoking, vaping, being with smokers or having smoking/vaping equipment
- Inappropriate/foul/offensive language – towards staff (significant rudeness is 1-day suspension)

Support staff will phone home to inform parents/carers that their child is in a detention until 4.15pm and for ensuring that late bus transport home is available if required following a detention.

If a student fails a Sanction 3 they will serve a suspension (we will of course give them every opportunity to get this right). Students will still be expected to complete any remaining sanction on their return to school.

### Triage

All students sent out of tutor time or a lesson on a Sanction 2 or Sanction 3 will be expected to go to the Triage room. Students are expected to arrive there within 5 minutes of being sent. Should students need further support then this can be accessed via Triage.

If a student refuses or does not arrive at Triage in 5 mins, On Call will collect them and it moves to a Sanction 3.

### Learning Recovery

Time in Learning Recovery (LR) is to support students to reflect on their poor behaviour, to understand the expectations we have for everyone's behaviour and to support them to prioritise their learning and to value being in lessons with specialist teachers. Used effectively LR should support students to return calmly to lessons ready to engage with learning. Students should be calm on entry to LR. Triage staff will seek support for students who are dysregulated before taking them to LR. Any time spent in LR will include a restorative conversation between the student and the appropriate members of staff and a student reflection record.

Sanction 2's will be served in the LR room and will be 2 lessons and a break.

Sanction 3's will be served in LR and will be 5 lessons, breaks and until 4.15pm.

A student does not always need to serve LR time immediately. It can be deferred to provide support if a student is upset.

### Restorative conversation

Restorative conversations are an important part of supporting students to improve and preventing negative behaviour from being repeated. These conversations may be conducted as part of the Sanction 1 process (informal) or as part of the Sanction 2 process (formal).

A Restorative conversation involves asking a pupil or a group of pupils, questions that promote reflective thinking and allowing others the opportunity to listen and empathise. The goal is for the student/s to come to realisations themselves about why they behaved in the way they did and the consequences of it.

The Off-Site Centre (OSC) is for students whose behaviour has resulted in a suspension and continues to need significant additional support and individual intervention to ensure they can manage themselves in a safe and appropriate manner.

There is no expected length of referral and timings of the sessions at the OSC; students are supported on a case by case basis as some students may need more support than others to ensure they can make safe and good decisions on the main College site. A member of the senior leadership team, Head of House or Off-Site Centre manager will communicate this with home. OSC staff will liaise with teachers on the main College site to ensure that work is received for students to complete whilst at OSC, maintaining their progress in relation to their peers. Students returning from the OSC will be monitored following a reintegration meeting. Additional support may be offered through the Student Support Centre during this process. All students attending the OSC should have a key worker and be part of the student review process. Parental involvement is required to support a successful return to the main College site.

It is Launceston College's decision whether to issue a suspension following investigation of an incident. At a reintegration meeting following a suspension, strategies will be identified to support the student to avoid a repeat of the behaviour including provision being made at the OSC. A student can escalate to a Suspension or a Permanent Exclusion depending on the severity of the incident